Article

Coaching people through the Change Curve Contributor: Brad Gentry, Licensed Practitioner and LP <u>Mentor</u>

The Change Curve is a popular and powerful model used to understand the stages of personal transition and organisational change. It helps you predict how people will react to change, so that you can help them make their own personal transitions, and make sure that they have the help and support they need.

Personality underpins how people will respond to change. So, understanding the differences in personalities allows leaders, managers and coaches to predict how different personality types are likely to respond to a situation or change, and then to deploy the correct leadership style or coaching style in order to smooth the transition from resistance to acceptance. This approach works equally well for individuals, teams, and organisations.

Here's the scenario: You have invested vast amounts of time and money in the latest systems and processes; you have trained everyone; and you have made their lives so much easier (or so you think). Yet months later, people still persist in their old ways. Where are the business improvements you expected? And when will the disruption you're experiencing subside? The fact is that organisations don't just change because of new systems, processes or new organisation structures. They change because the people within the organisation adapt and change too. Only when the people within it have made their own personal transitions can an organisation truly reap the benefits of change.

Personality and response to change

The Change Curve model describes the six stages most people go through as they adjust to change. **Stage 1** begins when a change is first introduced, where people's initial reaction may be shock or denial. This manifests by blaming others as they react to the challenge of the status quo. People then move to **Stage 2** of the Change Curve: they become critical of themselves.



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For as long as people resist the change and remain at **Stages 1 and 2** of the Change Curve, the change will be unsuccessful, at least for the people who react in this way. This is a stressful and unpleasant stage. It should also be noted that people can waver between these two stages for quite some time.

Stage 3 is where confusion and doubt set in, but it's a good sign as people are beginning to move on. This manifests in various ways but people will shows signs of doubt and confusion. Signs of acceptance will however shine through as they may ask questions such as:

- Do I carry on with my work?
- What will my job be now?
- How do I use this new machine?

At **Stage 4** of the Change Curve, Acceptance Rationalisation, people stop focusing on what they have lost. They start to let go, and accept the changes. They begin testing and exploring what the changes mean, and so learn the reality of what's good and not so good, and how they must adapt. It is useful to be cautious at this stage of people sliding backwards into doubt. This can be common.

By **Stage 5**, Solutions and Problem Solving, people not only accept the changes but also start to embrace them. They begin to rebuild their ways of working. Only when people get to this stage can the organisation really start to reap the benefits of change. It is here that new job descriptions, ideas and innovation now blossom.

We then reach **Stage 6**. The change is now starting to become 'normal' or the beginnings of routine and status quo. Learning can now be captured through a review process and feed into the next cycle of change. Individuals have a greater awareness of how to respond to change and begin to build the personal development aspects of this. This stage is the one you have been waiting for! This is where the changes start to become second nature, and people embrace the improvements to the way they work. As someone managing the change, you'll finally start to see the benefits you worked so hard for. Your team or organisation starts to become productive and efficient, and the positive effects of change become apparent. Whilst you are busy counting the benefits, don't forget to celebrate the success! The journey may have been rocky, and it will have certainly been at least a little uncomfortable for some people involved. Everyone deserves to share the success. What's more, by celebrating the achievement, you establish a track record of success, which will make things easier the next time change is needed.

How to move your people through the Change Curve

The Change Curve shows a positive move towards change where acceptance is the ultimate outcome. However, unless your organisation and leaders actively help move your people through the various stages of the curve, then individuals may become stuck at any stage, thereby making change more difficult (if not impossible). So how do you help guide them through change in a positive and effective way?

Everyone has different preferences when it comes to how they like to be communicated with, and how they process that information, therefore having an understanding of the different personality types within your team can have a massive impact on how you can support them through the change process. If you find that an individual is stuck in one of the first three stages of the curve, consider if they:

 Have been given all the information they would need in order to accept the change and see it as necessary and positive for themselves, their team or the organisation. They may also want to know that the inherent risks of change have been considered and that it is worth changing the status quo which they may feel more comfortable with.



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 Have had adequate time to accept the change. They may need more time but will move through to acceptance at a steady pace.

If you find that an individual gets through all the stages quickly, but then reverts back to confusion, consider if they:

 Like change and are future-oriented but are so excited by the idea that they've skipped the attention to detail and understanding what change involves. This might mean you support them in getting through the stages quickly at first, but know that once the confusion sets back in, you may need to follow up again with information and coaching that has already been offered in order for the change to take hold long-term.

If you find that an individual is stuck specifically at **Stage 2** (Blaming Others) and is doing so very vocally, consider if they:

 Were the ones to instigate the change. If they weren't, then they may feel that change is being imposed upon them as a done deal without consultation. If they weren't involved in the change planning, then ask them to provide feedback in order to gain their buy-in and support. You may find yourself with some great new ideas!

Coaching individuals through the Change Curve

Stages 1 and 2 – Blaming Self and Others. This is easy to spot. The style to use here is to simply listen ... don't be tempted to jump in and fix it, don't offer solutions, and don't agree with them, just listen. Watch as they move to **Stage 2**, where again, you just listen. This can take some time, but you need to let them vent. Patience is often the key here! **Stage 3** – Confusion. Again this is easy to spot. You'll probably hear sentiments like, 'What am I supposed to do with my work?', 'Perhaps I should look elsewhere', or 'I am not sure of any of this'. The style here is to start giving pointers, start directing them and give some context around the way things will look. It is now your role to 'sell' the benefits of the change processes, people, future, and business value. This is appropriate for all of the different colour energies, although be aware that dominant green and blue energies can 'roll' back a step.

Stage 4 – Acceptance Rationalisation. Here things begin to get easier. This is a good time to get your team to start brainstorming ideas, solutions and let them know you are supporting them. Watch for individuals who may slip into confusion as they realise they aren't fully sure of what's just happened.

Stage 5 – Problem Solving. As above, here they take ownership for the change. They stop focusing on what they have lost, and start to let go and accept the changes. They begin testing and exploring what the changes mean, and so learn how they must adapt. This is where you stabilise the change.

Stage 6 – Moving On. Here the golden question to ask is 'What have you learnt about yourself and the process you have gone through?' At this stage, they not only accept the changes but also start to embrace them and begin to rebuild their ways of working. You should now see some benefits coming through from the change.

Leading or managing change with teams and organisations

The same techniques apply to teams and organisations:

Stages 1, 2 and 3: Listen to your people one on one, let them vent, don't react, keep calm. Don't give them a platform to get into a 'group think' (i.e. consider whether or not to launch the change at a meeting). Instead, write to everyone explaining what's going to happen and the business rationale behind the change and the benefits of the change. Invite people to come and see you or their line manager. Show them the details.

Stages 4 and 5: Arrange change workshops to work out or show the processes involved and the exact detail of roles. Brainstorm ideas to get engagement.

Stage 6: Stabilise and capture learning. Start to look for the benefits of the change which feed back into the team or organisation.

Softening the journey

Below is a graph of an actual team going through change. You'll notice that although the team leaders have already reached the end stages of the change curve, their team members are scattered throughout various previous stages. This is an important reminder for leaders that although they may be already moving on, they must circle back with their team members to help them in their individual transitions through change.

As someone needing to make changes within your organisation, the challenge is not only to get the systems, process and structures right, but also to help and support people through these individual transitions, which can sometimes be intensely traumatic, and involve loss of power and prestige. The easier you can make this journey for people, the sooner your organisation will benefit, and the more likely you are to be successful.





About the author

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Brad Gentry is a business owner, Insights Licensed Practitioner, LP Mentor and accredited Executive Coach. Brad started his career at Marks & Spencer

in South Africa and transitioned to the Argyll Group upon moving to the UK where he held a variety of roles. Brad started his own business in 1996 and has worked with a broad spectrum of FTSE 100 and international companies including BP, Vodafone, RBS, and Kingfisher Group. Specialising in Leadership Development, Team Effectiveness and Personal Productivity, Brad has achieved particular success with the Insights Discovery model for over a decade. Brad was educated at Pietermaritzberg University in Natal, South Africa and now lives in West Sussex, England with his wife and two children.